

Andrewes Hall

Theological College and Seminary



External Studies Program

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Andrewes Hall Theological College and Seminary is located in Phoenix, Arizona.



The seminary is in the Diocese of the West of the Reformed Episcopal Church.

The Rt. Rev. Win Mott serves as Bishop Ordinary of the Diocese of the West, as well as Chancellor of Andrewes Hall Theological College and Seminary.

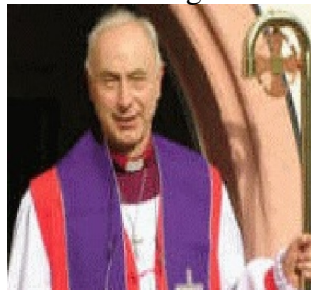
" Ignorance of Christ and His community is a cause of great sadness in our society, especially when it leads to misinformation which can damage, depress and disillusion needy souls. The challenges of providing a well educated clergy and lay leadership today are different than in previous generations, but it is every bit as important to meet the need. Providing an opportunity for those who cannot do a standard residential seminary program is crucial for our Church, for the propagation of the Gospel and for the comfort of the many who will benefit.



The Andrewes Hall External Studies Program rises to the challenge. It is hoped that this endeavor to offer a quality theological education on a non-residential basis can contribute to a well-informed Christian people. Andrewes Hall is under the auspices of the Diocese of the West of the Reformed Episcopal Church, in the Anglican Church of North America, but the program is open to all interested students of whatever background."

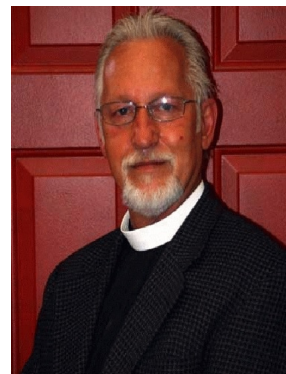
We are pleased to participate in this joint international endeavor with our national "*Richard Hooker Seminary*" in Germany in order to prepare students in the Reformed and Anglican Tradition for the Christian Ministry. This program is especially designed to train pastors and leaders of the Anglican Mission Churches in post-reformation Germany.

The Rt. Rev. Gerhard Meyer
Bishop, Reformed Episcopal Church
Germany



A Message from the External Studies Department

It is our desire to provide students participating in the external studies program with a quality theological education based upon the word of God as revealed by the Holy Spirit and recorded in the Bible. We are committed to maintaining this position despite the trend of many institutions to do otherwise. As Dean of this program, I want to assure our students that we will make every effort to support them and provide advice and direction as needed. I invite



the students of this program to feel free to contact me for any assistance I may be able to provide.

May God bless you as you study
His word to further prepare you to be a minister,
"thoroughly equipped for every good work."

The Ven. Dr. Douglas B. Mills
Dean, External Studies Program

A Directed Study Program

The Andrewes Hall External Studies Program is a "directed" program designed to integrate theological education with the practical skills which are necessary for a successful pastoral ministry. This study program is not conducted by correspondence but combines the traditional and independent study systems of education. All students are under the direction of approved supervisors who have the general oversight of their progress in pursuing his theological education, while assisting the development of their gifts in the ministry of the local church. The benefits of the directed study program are far reaching for the student, the pastor/priest and local church. Consider the following:

1. It allows a prospective student minister the opportunity to fulfill his academic studies without uprooting his family and disrupting his home.
2. It provides an opportunity for the local church to receive the benefit of the student's knowledge gained through his studies, by instructing others and by practical application of that knowledge in the local church.
3. It allows the church to keep the students as members in the local parish and to use them in helping to reproduce other disciples while training for the ministry.

4. The External Studies Program allows a student to receive continual “hands on” practical experience in the gospel ministry under the direction of the Rector and Parish Council.

5. A student will get first hand knowledge of the ministry and have an opportunity to cultivate a pastor’s heart as he prepares to shepherd the flock of God.

6. In some cases it might be possible for the local parish to support the student financially and in return the student could assist the pastor/priest in his daily ministerial duties. This could potentially grow into a full-time position which would be especially beneficial to the parish.

7. The student may have many opportunities to develop his speaking gifts-via teaching and preaching in his parish.

8. The student could be properly evaluated in regard to his ministerial gifts by the Rector and congregation, especially in light of meeting their spiritual needs.

9. There is also the possibility of the parish establishing a new mission work in the surrounding community through the efforts of the student minister.

The list of benefits could go on. But suffice to say, these points alone shed great light on the effectiveness of a directed study program and its potential. Yet, this is not a new system of education. Throughout the history of the church many pastors were trained in this tradition. This pattern also fits the system used by the Lord, Jesus Christ and the Apostles: pastors training others to become pastors, one on one. The validity of this method is beyond question, only the finished product will bear testimony to the fruits of a worthy ministerial education.

Accreditation and Recognition

Andrewes Hall is a theological college and seminary located in Phoenix, Arizona offering degrees in the following disciplines:

Bachelor of Theology (B.Th.)

Master of Divinity (M.Div.)

Bachelor of Divinity (B.D.)

Master of Theology (M.Th.)

The state of Arizona has approved the school’s request to confer the degrees listed above. The Master of Theology (M.Th.) and the Bachelor of Theology (B.Th.) may be earned through the External Studies Program. Though this program is specifically designed to prepare candidates for the ministry, we also welcome any students who would like to take limited classes without the intention of pursuing a degree.

Student Requirements for the Directed Study Program

1. The student is required to find a supervisor who will be acceptable and approved by this seminary.
2. Each supervisor must have a degree equivalent to or beyond the degree which the student is pursuing.
3. The student is required to meet with the supervisors on a regular basis for review and direction concerning the student’s progress and comprehension of the course assignments. It is recommended that the student and supervisor meet prior to beginning each new course, and at the completion of each course.
4. The supervisor may give oral review tests covering all of the subjects taken by the student, and review the student’s work. The supervisor will determine whether the student is ready to pursue

the next course.

5. Each student must contact the Dean's office and give a monthly report concerning his progress. Email is the preferable method of communication for these reports.
6. Supervisors are encouraged to contact the Dean's office in order to report of the student's progress or discuss any concerns.
7. The supervisor will recommend a grade and make any useful comments for all course assignments. Upon completion of all assignments and/or tests for a course, the student is to mail all graded materials to the Dean.
8. All research papers, and or theses must follow MLA (Modern Language Association) format and style.
9. No student will receive a degree without fulfilling all the course requirements and graduation requirements as listed in the catalog.
10. During the first semesters of the Master of Theology program, students are to take the required Greek course and one additional course at the same time. After completion of these courses, the student may proceed to the next course of study. This approach is taken to assure students complete all required courses during each semester, and the Greek course may take somewhat longer to complete than other courses.
11. All work submitted to the seminary, courses and projects, tests, thesis and projects becomes the property of the seminary.
12. Each full year is divided into two six-month semesters. Students may begin any time during the year, and take six months to complete all the courses required in the semester. In order to receive credit and/or a passing grade for a course, it must be completed by the end of the semester. Students may send completed course work in prior to the end of the semester, however

courses sent in after the conclusion of a semester may result in a lower grade. Six month semesters allow adequate time to complete all required work, and thereby assure the student will complete the program during three years.

13. Two programs are offered: The Bachelor of Theology (B.Th.) for students not holding a degree from another college, university or seminary. This program involves three years (90 credit hrs.) of course work
The Master of Theology (M.Th.) for students who hold a minimum of a Bachelor degree from another institution. This program also involves three years for a total of 90 credit hours. The first two and one half years are course work (75 credit hrs.) and the last semester is to be used for completion of the Master Thesis (15 credit hrs.).
14. Students are to follow the order of courses presented for each semester. These courses are strategically offered in a manner which will best benefit the students' overall theological education.
15. Students who do not follow these requirements will not be refunded any payments made to the seminary.

Guidelines for Seminary Students Outside the United States

1. **Students attending a seminary campus outside the United States:** Such students will follow the guidelines and requirements of the approved seminary they are attending. They will use textbooks, in their native language, assigned by their seminary, and complete all required courses and assignments. At the completion of each semester, their seminary will submit all grades to Andrewes Hall External Studies. At the successful completion of all courses required for a particular degree, Andrewes Hall will issue the appropriate diploma.
2. **Foreign Students applying directly to Andrewes Hall External Studies:** Such students will follow the guidelines and

requirements as presented by this catalog, but may replace textbooks and other required reading materials with those written in their native language. Such replacements must present an equivalent theological position and be of equal academic value as the materials presented in this catalog. When possible, textbooks and reading materials by the same authors are to be used, if these are available in the student's native language.

Complete Course Requirements are listed in the Course Requirements Section of this Catalog.

Classification of Students

Note: No student, at any level, will be granted credit for grades lower than a "C", or 2.0 on a 4.0 scale.

Bachelor of Theology Students

Freshman Students who have not completed at least 30 hours of credit study at the Bachelor's level.

Middler Students who have successfully completed 30 hours of credit but less than 60 hours of credit study at the Bachelor's level.

Senior Students who have successfully completed 60 hours of credit, but less than 90 hours of credit study at the Bachelor's level.

Master of Theology Students

First Year Master Students who have not completed at least 30 hours of credit at the Master's level.

Second Year Master Students who have successfully completed at least 30 hours of credit at the Master's level, but less than 60 hours.

Third Year Master Students who have successfully completed at least 60 hours of credit at the Master's level, and are working on their

final year's courses or Masters Thesis.

Academic Standings

Courses are successfully completed when a student has made passing grades and submitted all required work, projects, assignments and tests for a course.

Admission to the External Study Program

The following must be submitted to the External Studies Department for approved before a student is admitted to the programs of study:

1. A completed application with a \$50.00 non-refundable application fee.
2. A written statement of faith and a written statement giving the reasons for pursuing a program of theological study.
3. A letter of recommendation from the student's Pastor/Priest.
4. Full transcripts of all high school and college work completed.
5. Written recommendation from either a college professor or high school teacher or other qualified person who is able to certify the student's ability to pursue theological studies at a post high school level.
6. Three letters of recommendation from non-family persons who have known the student for at least 3 years.

